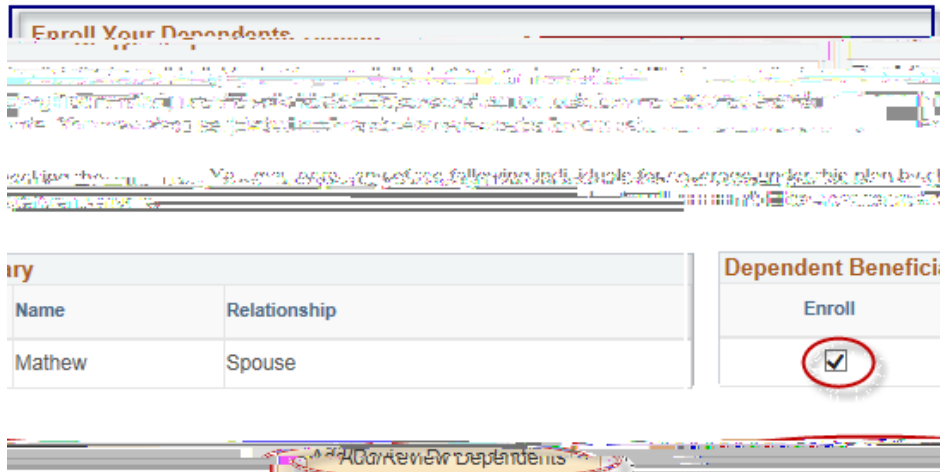


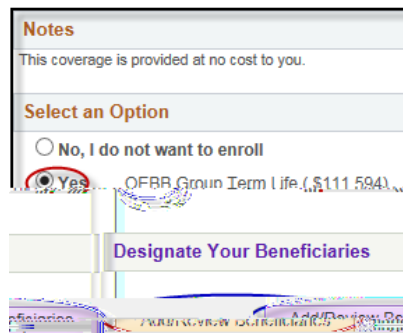


To not on the list or make changes to existing dependent information, select the "Add/Review Dependents" button at the bottom of the page. If you are unable to enroll a dependent, check that their information is complete and correct (SSN required).

To in your medical package check the box next to their name



Select a district paid life insurance plan and designate beneficiaries



If you add a new beneficiary here, it will not add them to your health insurance. Totals for Primary and Secondary need to equal 100%. For example:

Allocation Details		Current	Current
John M. Navy	Domestic Partner Adult	33	33
	Harry Potter	Child	34
	David Gifford	Sibling	34
100			Total 100

At the bottom of the main page you can view your  
Your enrollment is not complete until you click  
Retirement contributions will not be shown here

and submit!

Election Summary		Total	Refers Tax	Bas Tax	Employer
1,063.00	Costs	2,019.50	20.00	16.70	
16.78	Your Costs		55.78	39.00	

1. Ensure you have elected or waived for each available option
2. Select Save and Continue

**Authorize Elections**

By submitting my benefit choice, I hereby authorize the District to take deductions from my pay for the following elections. I understand that my elections will be effective on the date indicated below.

Once you submit your elections you will receive an automated confirmation email. You can access your Benefits Summary the following business day. Log in to Employee Self Service, click the Compass in the top right of the screen, Navigator, Benefits (see picture below).

